



Business continuity policy

The Palm Cove Society is committed to having robust business continuity systems and processes in place that reduce the possibility of interruption to our support services, or should such interruption occur, minimises the impact on our services users, our contracting entities, our staff and the wider community we serve enabling the organisation to return to routine operations as soon as possible.

In line with statutory duties and contractual requirements, the business continuity management system outlines the roles and responsibilities for staff across the organisation to oversee and implement these business continuity responsibilities.

We have conducted a business impact analysis and assessed the risks to business, and service provision. As a result, there are appropriate contingency and emergency plans in place to ensure, as much as possible, business and service continuity in adverse circumstance.

Through regular review and testing of the business continuity plans in place we will set objectives and seek to continually improve the system, and where invoked, our continuity performance.

A handwritten signature in black ink, appearing to read 'Yvonne Hall'.

Yvonne Hall Managing Director

23rd September 2020

A handwritten signature in black ink, appearing to read 'Meg Heath'.

Meg Heath Operations Director

23rd September 2020